

## **Important Circular**

### **CONTROLLER GENERAL OF DEFENCE ACCOUNTS**

Ulan Batar Road, Palam, Delhi Cantt. 110010

No. AN/VIII/19001/Circular

Dated: 03.03.2014

To

The PCsDA/CsDA/PCA(Fys)

(Through CGDA website)

Sub:- Prime Minister's New 15 point Programme for the welfare of Minorities to give special consideration to minorities in Recruitment.

A copy of Ministry of Personnel, PG and Pensions Deptt. of Personnel & Training O.M No. 39016/18(S)/2013 Estt (B) dated 24.12.2013 alongwith O.M No. 39016/7(S)/2006-Estt(B) dated 8<sup>th</sup> January 2007 and O.M. No. 39016/7(S)/2006-Estt (B) dated 4<sup>th</sup> June 2010 received under Ministry of Defence D (welfare) MOD ID No. 11014/24/D (welfare) 2013 dated 02.01.2014 is forwarded herewith for information, compliance, guidance and necessary action please.

Issued with the approval of Sr. ACGDA.

(R. Renganathan)  
For CGDA

Copy to

EDP Cell (Local) :- For placing the above circular on the website of the CGDA

Sd/=  
(R. Renganathan)  
For CGDA

**Ministry of Defence  
D(welfare)**

**Subject: Prime Minister's New 15 point Programme for the Welfare of Minorities to give special consideration to minorities in recruitment**

A copy of Ministry of Personnel, PG & Pensions Deptt. Of Personnel & Training O.M. No.. 39016/18(S)/2013 Estt(B) dated 24th December, 2013 along with O.M. No. 39016/7(S)/2006-Estt(B) dated 8<sup>th</sup> January, 2007 and O.M.NO..39016/7(S)/2006-Estt (B) dated 4<sup>th</sup> June 2010 is enclosed.

2. It is requested to invite the attention to the Para 3 of the above mentioned OM letters dated 8<sup>th</sup> January, 2007 requiring all appointing authorities to scrupulously observe the guidelines in the composition of Selection Boards/Committees to have a representative belonging to minority community. Wide Publicity was required to be given to all appointments in Govt., Public Sector enterprises, Public Sector Banks Financial Institutions & Railways for dissemination information about vacancies.

  
**(A.K. Ghosh)**

**Under Secretary (Welfare)  
Tel No. 23012560**

O/C

- Dir (CP)
- Dy, C.G.D.A.(AN)
- C.A.O. (C&W)
- U.S./D(Estt I/GPI)
- U.S. D(EsttI/GpII)
- US(GenI)

---

MOD ID. No. 11014/24/ D(Welfare) 2013 dated 2.1.2014

**F.No.39016/18(s)/2013-Estt.(B)**  
**Ministry of Personnel, Public Grievances and Pensions**  
**Department of Personnel & Training**  
**(Estt. (B) Section)**

\* \* \* \* \*

North Block, New Delhi  
Dated the 24<sup>th</sup> December, 2013.

**Office Memorandum**


**Subject:** Prime Minister's New 15-Point Programme for the Welfare of Minorities-  
Measure to give special consideration to minorities in recruitment.

Kind attention is drawn to this Department's OM No. 39016/7(s)/2006-Estt. (B) dated 8<sup>th</sup> January, 2007 & subsequent OM of even number dated 4<sup>th</sup> June, 2010 regarding Prime Minister's New 15- Point Programme for the Welfare of Minorities- Measures to give special consideration to minorities in recruitment.(copies enclosed).

2. As per Para 3 of the above mentioned OM dated 8<sup>th</sup> January, 2007 all appointing authorities were requested to scrupulously observe the guidelines in the composition of Selection Boards/Committees to have a representative belonging to minority community. Wide publicity was required to be given to all recruitments/appointments in Government, Public Sector Enterprises, Public Sector Banks, Financial Institutions & Railways for disseminating information about vacancies.

3. It is requested that a compliance report of these instructions/guidelines pertaining to your Ministry/Department be provided at the earliest.

Encl: As above.

  
Sanjiv Shankar  
Director(E-II)

146  
ANNEURE - B  
228 -

No. 39016/7(S)/2006-Estt (B)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

.....

New Delhi, 08<sup>th</sup> January, 2007

OFFICE MEMORANDUM

**Subject:- Prime Minister's New 15-Point Programme for the Welfare of Minorities-Measures to give special consideration to minorities in recruitment.**

.....

The undersigned is directed to invite attention to the instructions contained in this Department's O.M.No. 39016/9(s)/89-Estt.(B) dated 16<sup>th</sup> August, 1990 (copy enclosed) regarding inclusion of one member belonging to Scheduled Castes/Scheduled Tribes and one Member belonging to minority community in the Selection Committees/Boards constituted for making recruitment to Group 'C' and Group 'D' posts.

2. As the various Ministries/Departments etc. are aware, the Prime Minister's New 15-Point Programme for the welfare of Minorities, *inter-alia* provides for giving special consideration to minorities in recruitment and for this purpose making the Selection Committees representative. Available evidence indicates that the representation of minorities in Government service and public sector employment is not satisfactory and certainly not in proportion to the population of the minorities. Government is committed to ensuring fair representation to the minorities in Government employment, including public sector enterprises, public sector banks and financial institutions and the Railways. To this end, it is expected that the Central and State Governments will give special consideration to minorities in appointments.

3. All heads of Departments, public sector enterprises, public sector banks and financial institutions, quasi-Government organizations,

145

offices/autonomous bodies also. The consolidated report in respect of all public sector enterprises and public sector banks and financial institutions will be sent by the Department of Public Enterprises and the Department of Economic Affairs respectively. Ministry of Home Affairs will furnish the consolidated data in respect of the Central Police Forces/Central Para Military Forces and also issue suitable guidelines to State Governments for recruitment/representation of Minorities in State Police Forces. Report for the half year ending 31<sup>st</sup> March shall be submitted by 30<sup>th</sup> April and that for 30<sup>th</sup> September by 31<sup>st</sup> October of every year in Proforma-I. The consolidated annual position for period ending 31<sup>st</sup> March shall be submitted by 30<sup>th</sup> April each year in Proforma-II. The first half yearly report shall be for the period ending 31<sup>st</sup> March, 2007.

5. It is further requested that the information relating to the total number of existing employees (Group-wise) and those belonging to minority communities, as on 31.03.2007 may also be furnished to this Department and the Ministry of Minority Affairs, alongwith the first half yearly report.

6. Similar instructions in respect of public sector enterprises and financial institutions, including public sector banks will be issued by the Department of Public Enterprises and Ministry of Finance respectively.

Hindi version will follow.

  
(C.B. Paliwal)

Joint Secretary to the Government of India

To

**By name to Secretaries of All Ministries/Departments of Government of India.**

144  
- 295

PM 15 point programme

No. 39016/7(S)/2006-Estt.(B)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

\*\*\*\*\*

New Delhi, the 4<sup>th</sup> June, 2010.

OFFICE MEMORANDUM


Subject:- Inclusion of SC/ST category and Minority community members in the Selection Boards/Committees.

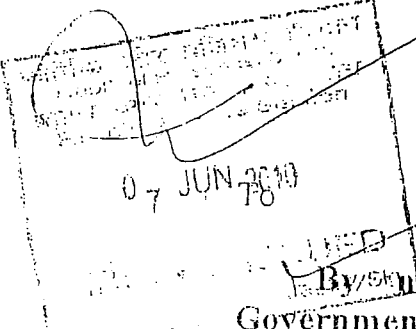
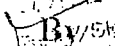
The undersigned is directed to draw attention of the Ministries/Departments to this Department's O.M. of even number dated 8.1.2007 which was issued in pursuance of the Prime Minister's New 15 Point Programme for Welfare of Minorities. Para 3 (i) and (ii) of the aforesaid O.M. provided as follows:-

(i) The composition of Selection Committees should be representative. It should be mandatory to have one member belonging to SC/ST and one member belonging to minority community in Selection Boards/Committees for making recruitment to 10 or more vacancies.

(ii) Where the number of vacancies against which selection is to be made is less than 10, efforts should be made to have the Scheduled Caste/Tribes officer and a Minority community officer included in such Committees/Boards.

2. A doubt has been expressed regarding the applicability of above instructions in respect of Group A and B posts. It is re-iterated that the above instructions are applicable to Selection Committees/Boards for making recruitment to Group A and B posts also. Accordingly, all concerned authorities are requested to comply with the above guidelines while making recruitment to any category of posts.

  
(C.A. Subramanian)  
Director

  
By  name to Secretaries of All Ministries/Departments of Government of India.